***Government of India***

***Department of Atomic Energy***

***Indira Gandhi Centre for Atomic Research***

***Kalpakkam***

**IGCAR/RMG/RS/2017-18 Date: 09/01/2019**

**Subject:** Reimbursement of contingency expenses for the month of Jul-Dec-2018

|  |  |  |
| --- | --- | --- |
| **Name : Parthkumar Rajendrabhai Patel** | **IC No : 32364** | **JRF/SRF : SRF** |
| **Date of Joining :01/06/2016** | **E- mail : parthpdpu@gmail.com** | **Intercom : 22912** |

I have incurred the following expenses which are relevant to my course work / research.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No** | **Details of Expenditure** | **Amount** | **Bill No & Date** | **Remarks** |
| 1 | Dell P Series 24" Screen LED-Lit Monitor Black  (P2419H) | Rs.15850.00/ | **Bill No:BOM1-2645**  **Date: 04/12/2018** | SN:CN-03K5WD-QDC00-87A-9VB |
| 2 | BSNL BILLS (JUL-DEC,2018) | Rs.3615.00/ | SDCTN0011985741(01/07/2018 to 31/07/2018)  SDCTN0013278886(01/08/2018 to 31/08/2018)  SDCTN0014526689(01/09/2018 to 31/09/2018)  SDCTN0015780366(01/10/2018 to 31/10/2018)  SDCTN0017100648(01/11/2018 to 30/11/2018)  SDCTN0018299765(01/12/2018 to 31/12/2018) |  |
|  | **Total** | Rs.19465.00/ |  |  |

(Rupees in words : Ninteen Thousand Four Hundred Sixty Five Rupee only.)

**UNDERTAKING**

I hereby declare that the items listed above are purchased against the contingency fund granted to me for my research at IGCAR. I assure that I will keep these items safely till my tenure gets completed at IGCAR. I am aware that I should produce these items for inspection anytime during the tenure and any discrepancy or irregularity noticed during inspection is liable for disciplinary action by the Department. I request that the above expenditure may be reimbursed.

**(Parthkumar Rajendrabhai Patel)**

|  |  |  |
| --- | --- | --- |
| Expenditure reimbursed so far:Rs.0.00/- | Present Claim: Rs. 19465.00/- | Total:Rs. 19465.00/- |

Cash bills / vouchers checked with the items / books purchased. Books have been duly stamped.

**(Shanmugadevi.P)**

**HBNI/IGCAR**